



CITY of COLFAX

C A L I F O R N I A

CITY HALL, 33 SOUTH MAIN STREET, COLFAX, CA



BUSINESS LICENSE APPLICATION

BUSINESS INFORMATION

Business Name _____

DBA / Corporate Name _____

Business Address _____

(Cannot be PO Box per State of California Business & Professionals Code – Section 17538.5)

Mailing Address _____

Phone Number _____

Email Address _____

Description of Business _____

Bus. Start Date	
State Sales Tax No.	
Federal Tax ID No.	
State Lic. Type	
State Lic. No.	
Expire Date	

Type of Ownership: ☐ Corporation ☐ LLC ☐ Partnership ☐ Sole Proprietor ☐ Trust ☐ Non-Profit

PERSONAL INFORMATION – Enter below names of Owners, Partners, or Corporate Officers (Attach additional sheet(s) if necessary)

1st Owner/Principal _____

Title _____

Home Address _____

(Cannot be a PO Box)

City

Zip Code

Home Phone Number	
Cell Phone Number	

2nd Owner/Principal _____

Title _____

Home Address _____

(Cannot be a PO Box)

City

Zip Code

Home Phone Number	
Cell Phone Number	

IF YOUR BUSINESS IS LOCATED IN THE CITY OF COLFAX:

YES NO

- Is the building newly constructed?..... ☐ ☐
- Are you making any modifications to the building that would require a permit?..... ☐ ☐
(e.g. new signs, additions, tenant improvements (electrical, plumbing, etc.)
*If yes, have you submitted application(s) for permit(s)?..... ☐ ☐
- Is this a home business?..... ☐ ☐

Please complete application on the back

Please enter all that apply to this business/rental		CERTIFICATION AND ACKNOWLEDEMENT	
No. of Owners / Employees	#	<p>I declare under penalty and perjury that the statements made in this application are true. I further agree that business shall be conducted in accordance with the City of Colfax Municipal Code. I understand that Sales or Use Tax may apply to my business activities. Upon issuance of a business license, it shall be my responsibility to renew the license annually by June 30th.</p> <p>Owner/Principal Signature _____</p> <p>Title _____ Date _____</p>	
Estimated Current Year Annual Gross Receipts for Sales and/or Services	\$		
No. of Residential Rental Units	#		
OFFICE USE ONLY			
ANNUAL FEE \$		FEE BASIS	
PRORATED FEE \$		DATE RECEIVED	
*A.D.A. FEE \$ 4.00		LICENSE EXPIRES	
TOTAL FEES PAID \$		ACCEPTED BY	
PAYMENT BY: Check # _____ \$ _____ CASH \$ _____ CREDIT CARD \$ _____			
<small>*Senate Bill 1186 (Chapter 383, Statutes of 2012, Steinberg) requires an additional fee of one dollar (\$1) to be paid by any person(s) applying for a local business license, or equivalent instrument, or permit, and any applicant renewing a business license, or equivalent instrument, or permit.</small>			

APPLICATION APPROVED BY	
City Manager	Date
City Building Official	Date
City Planner	Date Zoning Designation
City Engineer (If Required)	Date